



Recognition of Qualifications Issued by Other RTOs

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1.0 PURPOSE

This policy details Carey Training’s commitment to the recognition of AQF qualification, Statement of Attainment and Record of Results, issued by any other RTO, and the procedures that ensure an award of credit occurs.

The purpose of awarding credit in the Vocational Education and Training (VET) sector is providing recognition of a unit(s) of competency in which a learner has previously been assessed as competent.

2.0 RECOGNITION PROCEDURES

Prior to commencing training, Carey Training will:

- i. advise that it recognises AQF qualifications, Statements of Attainment and Records of Results issued by other RTOs and that an award of credit may apply.
- ii. obtain copies from the participant of any previously issued AQF qualification, Statement of Attainment and Record of Results attained.
- iii. verify the authenticity of the AQF qualification, Statement of Attainment and Record of Results with the issuing RTO.
- iv. advise the participant of the outcome, including the participant’s right to appeal the decision if the participant is not satisfied with the outcome (refer Carey Training’s Complaints / Appeals Procedure).

Carey Training is not obliged to issue a qualification or Statement of Attainment that is achieved wholly through recognition of units and/or modules completed at another RTO or RTOs. In some cases, licensing or regulatory requirements may prevent a unit or module being awarded through a credit process.

Note that providing credit for previous studies is not recognition of prior learning (RPL). RPL is an assessment-only pathway of determining the competence of a person, while providing credit is recognising the equivalence of learning outcomes between different types of nationally recognised award previously undertaken and completed successfully.

3.0 AUTHENTICATION OF CERTIFICATES AND STATEMENT OF ATTAINMENT

Before providing credit, the qualification, Statement of Attainment and/or Record of Results, will be authenticated by obtaining the information directly by accessing the USI transcript online or by contacting the Registered Training Organisation (RTO) that issued the document to confirm the content is valid.

The Course Coordinators or National Compliance Manager are responsible for the verification of authenticity of the document(s) the other RTO’s and keep the evidence (e.g., email) in the student’s profile on PowerPro.

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4.0 AWARDING CREDIT

4.1 Awarding credit for “Equivalent” units

When a learner provides suitable evidence of an AQF qualification, Statement of Attainment and/or Record of Results, and the document is verified as authentic, Carey Training can award credit for “Equivalent” units automatically using the ‘equivalent’ usage as acknowledged on www.training.gov.au.

Carey Training will provide an award for credit when a unit has been superseded twice or more, as long as the unit has maintained an “equivalent” usage recommendation on www.training.gov.au through the multiple superseded processes.

4.2 Awarding credit for “Non-Equivalent” units

Credit cannot be awarded when versions of the unit(s) are not equivalent, and Carey Training recommends the review of RPL assessment pathway for the candidate.

4.3 Awarding credit for units not on scope of registration

Award of credit transfer may apply for units not on Carey Training scope of registration when the packaging rules of the qualification allow the units(s) to be imported.

4.4 Awarding credit for units with qualifications in transition

Carey Training’s Transition Arrangement Procedure informs that during the twelve month transition period, the RTO will provide an award of credit for all “Equivalent” units automatically using the ‘equivalent’ usage as acknowledged on www.training.gov.au.

Although the transitioning usage arrangement for the qualification may be “Equivalent”, there may be individual unit(s) of competency that are deemed “non-equivalent”. When this occur, the candidate will be required to be assessed to the new superseded and non-equivalent unit(s) of competency.

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